

THE B'NAI B'RITH HILLEL FOUNDATION

AT SOUTHERN ILLINOIS UNIVERSITY CARBONDALE

CONSTITUTION AND BY—LAWS

Article I - Name

Section 1: The name of this organization shall be The B'nai B'rith Hillel Foundation at Southern Illinois University.

Section 2: This shall be a non-profit corporation under the auspices of the B'nai B'rith Hillel Foundations International Office in Washington, D.C., with the local office at the Interfaith Center, 913 S. Illinois Ave., in Carbondale, Illinois.

Section 3: The fiscal year shall be July 1 through June 30.

Article II -- Purposes

Section 1: To constitute a Board of Directors for the purpose of administering funds, hiring a director, setting policies, and serving as liaison to the funding agencies of the organization as well as the National Hillel Organization.

Section 2: To administer, promote, foster, and sponsor the educational, religious, philanthropic, and other activities of the B'nai B'rith Hillel Foundation at Southern Illinois University.

Section 3: To do all things and exercise all rights and powers permitted to corporations not—for—profit, created under the laws of the State of Illinois, including, but without limiting the generality of the foregoing: the right to acquire, hold, use, control, and dispose of any kind or kinds of property, and to do any and all things incidental thereto; provided, however, that all funds and property of whatsoever kind and nature, personal and real, shall be devoted to the purposes set forth in sections 1 and 2 of Article II.

Section 4: Except for payment of expenses reasonably necessary and properly incidental to the administration of the affairs of the Corporation, no part of the funds, income, net earnings, or profits of the Corporation shall inure to the benefit of any private individual or private organization of any sort, nor shall be devoted in any way to other than philanthropic, religious, or educational purposes; provided, however, that nothing herein contained shall bar the creation of a student loan fund which may be used to loan money to deserving students in such cases and in such amounts as may be unnecessary at the discretion of the membership.

Article III – Membership of the Board

Section 1: The membership of the Board shall consist of the following:

- a) The President of the Jewish Federation of Southern Illinois or designate.
- b) The Executive—Director of the Jewish Federation of Southern Illinois or designate.
- c) The Chair of Hillel CAYS governing commission for the State of Illinois or his designate.
- d) The President of Congregation Beth Jacob. The President shall also appoint two other persons to serve on the Board.
- e) The Hillel Director.
- f) The Hillel Board President shall also recommend two other persons to serve on the Board.
- g) The Southern Illinois University Faculty Advisor. The Faculty Advisor shall be appointed by the Board with the recommendation of the Director.
- h) Two students from the Hillel Council chosen by the council annually.
- i) In addition to the above designees, three additional members may be elected to the board by a majority vote of members present at the meeting at which the nomination (s) take place. **[approved and adopted at a board meeting, April 28, 2004].**

Section 2: All Board members shall serve two-year terms.

Article IV

Officers and Committees

Section 1: The elected officers of the Hillel Board shall be:

- a) President
- b) Vice—President
- c) Secretary
- d) Treasurer

Section 2: Elections: All such officers shall be chosen every year by the affirmative
vote

of a majority of Board members present and constituting a quorum at the beginning of
an

academic year. Officers shall not hold the same office for more than three consecutive
one

year terms. In the event of a vacancy, the Board will appoint a successor to complete
the

individual terms.

Section 3: Powers and Duties:

- a) The corporate powers, property, and affairs of the Corporation shall be vested in, exercised, conducted, controlled, and managed by the Board, except as any of such powers may be delegated to the officers.
- b) No member or officers shall be liable whatever for any action he may take or omit in good faith.
- c) No member or officer shall be entitled to, or shall receive any compensation for attendance at meeting or any other services rendered to the Corporation except that the board may authorize the reimbursement for out—of—pocket expenditures or other extraordinary expenses necessarily incurred by a member or officer in the performance of duties.
- d) The Board shall hire the Hillel Director and establish a salary. The Board will hold an evaluation on an annual basis.

- e) The Board will submit budgets to funding agencies.
- f) The President shall chair the meetings. The President or his appointee will also be the main liaison between the Board and funding agencies.
- g) The President shall execute and sign all contracts and official documents, as authorized by the Board.
- h) The Vice—President will serve as a substitute for the President at Board meetings.
- i) The Secretary will record the minutes. The minutes will be distributed to Board members before the subsequent meeting and will be filed with the Board.
- j) The Treasurer shall keep an accounting of all funds of the Corporation. The Treasurer shall annually render a full accounting of all the Corporation's transactions. The Treasurer shall coordinate the financial activities of the Board and funding agencies.

Article V

The Hillel Director

Section 1: The Hillel Director promotes the goals of Hillel. The Director's responsibilities include:

- a) Recruiting of members and development of student leadership.
- b) Supervising of a program of cultural, religious, educational, and social activities.
- c) Attending Hillel Director Training Conferences where authorized by the Board.
- d) Providing a liaison for Jewish students to faculty, staff and administration, as well as the local Jewish community.
- e) Providing an annual summary evaluation of the Hillel program to the Board.
- f) Managing Hillel finances.
- g) Acting as representative to Campus Ministries.

Article VI -- Student Chapter

1. The student chapter of Hillel shall have the following obligations to the Board:
 - a) send one or more representatives to every Board meeting;
 - b) submit to the board written expense requests for funds for proposed activities, and written reports at the board meeting

following the activities, showing how funds allotted by the board have been expended.

- c) requests to the Board for funds must be presented by a student representative, supported by written evidence sufficient to convince the Board of the merits of the proposal,
- d) once any project, authorized the Board, is carried out by one or more Hillel students, one or more of those students must appear before the Board to report how the project carried out the objectives of the proposal set forth in section (c) above;
- e) Where requested by the Board, students participating in such projects, shall report their experiences to the public.

Article VII Elections

- (a) Elections for officer for both the board and for the student chapter shall be held at the first meeting of the Fall term.
- (b) Election shall be by majority vote of those attending.

- (c) A quorum shall consist of a majority of those eligible to vote.

Article VIII-- Meetings

- Section 1: Meetings of the Board shall be held at least once a semester, preferably within the first month of the semester.
- Section 2: Additional meetings may be called by the President or Vice—President.
- Section 3: To constitute a quorum at any meeting, there shall be present no less than 4 Board members.

Article IX

Amendments and Revisions

- Section 1.: Amendments and revisions may be proposed by any member of the Board.
- Section 2: These By—Laws may be amended by a two—thirds vote of those members present, provided a copy of the proposed revision is mailed

to each Board member at least five days before action is to be taken,
and provided that the proposed revision is not inconsistent with the
policies of the B'nai B'rith Hillel Foundation.